

Scoil an Spioraid Naoimh

Phone Policy for Staff & Pupils

Mindful of the duties and responsibilities assigned to staff in working with children, it is vital that staff be engaged with children at all working times. In this context, access to phones should be limited to urgency only.

Work Calls

- Calls to parents/guardians should be kept as short as possible. Where a lengthy conversation with parents/guardians is required, appointments should be made to meet parents
- Calls to other professionals and organisations should be made in consultation with the Principal and classroom supervision will be arranged where appropriate

Personal Calls

- In general, personal calls should be carried out during break time
- In cases of urgency, a staff member should use discretion in making calls
- Incoming personal calls should be reserved for urgent matters

Mobile Phones

- Mobile phones may be turned on during lunch time
- Staff are not to use the phone on yard duty unless they receive an emergency call
- In case of urgency, staff should use discretion in making calls
- Texting & social media should follow the rules in relation to calls

Children's Phones

- There is a total ban on phones and all mobile devices to include smart watches with access to Wi-Fi.
- Children are not allowed to have a phone in their possession.
- If a pupil brings a phone to school, it will be confiscated and given to the Principal for safe keeping.
- The Principal will contact the Parent and request a meeting to discuss and return the phone.

Only exception: Medical grounds

- To monitor a medical condition ie Diabetes
- Phone policy to be signed by the parents
- Secured in a safe place by the Teacher/SNA
- Only app downloaded on phone should be for medical use